



Mandatory

Dear GRI Registrant,

Following the disappointment of having to cancel GRI 2020, MAR is excited to bring you a virtual GRI experience this year!

We are trying something new and stretching out the schedule. We hope this will allow for class content to sink in, be less of a brain drain, provide you with the ability to work around GRI and allow you to give each class your FULL attention.

Keep in mind, this is an investment in yourself. NAR requires you treat each class as though you are sitting in a live classroom. What does that mean? Well, do you DRIVE while you are attending a live class? No! Do you sit on top of your bed while in a live classroom? No! Do you work out while you are in a live classroom? Do you take calls, send texts, talk to co-workers, meet others for lunch, walk your dog, work another job, do projects in the kitchen, outside or around the house while you are attending a live class? No! And finally, wear clothes! Please be professional and dress like you are going to class.

Login/check-in for the class begins **10 minutes prior** to class start time and ends **10 minutes after**. After 10 minutes the class will be locked, and you will not be able to log in. Attendees must be registered in advance and logged in before the class start time. No late registration or logins will be admitted.

IMPORTANT: Attendees should NOT log out at any time during class.

STUDENT REQUIREMENTS/EXPECTATIONS:

- Attendees **MUST** be visible on camera at ALL times. We will have several Dean's assisting every class for the duration of the course, checking attendance, monitoring participation, and making sure you are paying attention. Engagement in class activities is required to receive credit.
- Ensure you have a quiet space, do not have distractions, and do not take phone calls or texts. Childcare must be taken care of prior to course sessions.
- If engaged in any activity other than class participation (such as the items listed in the above intro) you will be removed from the class. You will not get credit. You will not be refunded. If such behavior is observed by a Dean, you will be given one notice by text message or private chat. If such conduct continues, you will be removed from the class with no refund and no CE credit.
- In order to receive CE credit, students may not 'step away' from the camera for any reason. Random polls, hand raising, and screen shots will also be used to

verify attendance for CE credit. If an emergency arises, please use the 'chat' feature to privately notify the moderator of your situation.

- Instructors will provide time for breaks. Coffee and snacks should be easily accessible, so you don't need to leave the session to retrieve these items.
- Course materials will be accessible via the GRI Attendee Hub. It is your responsibility to make sure that you have access to those materials for each class. Please print or download the materials prior to class.
- There will be an online exam at the end of each class. Opting out of the exam will result in no CE credit for the class. Exam must be completed with a passing grade to receive CE credit.
- Upon a passing grade for all exams, polls and 'on camera' screenshots, your Certificate of Completion will be emailed to you after the conference.

TECHNICAL REQUIREMENTS:

- Attendees must have a video and audio connection, therefore, a device with a camera and microphone is required.
- Testing of video and audio connections must be done PRIOR to the start of each day.
- No sharing devices with another student. No exceptions!
- Best practice is to use earphones for clarity purposes.
- Make sure your device is connected to electricity throughout the course.
- To ask questions, use the Chat feature that will be visible to Dean's only. A class monitor will refer questions to the instructor. Please keep your microphone muted during the class.
- Attendees are responsible for the performance of their own technology including audio, volume, video clarity and reliable internet connection.
- Instructors, staff, and volunteer moderators will not be able to assist you with performance of your technology.

We are excited to bring GRI to you virtually this year as a course option during these uncertain times.

- I AGREE TO ABIDE BY ALL CLASS REGULATIONS AND UNDERSTAND AND AGREE TO THE PENALTIES IF I DO NOT MEET THE EXPECTATIONS AS OUTLINED ABOVE.**

Sincerely,

Montana Association of REALTORS®